



APPLICATION FOR CHARITABLE RATE RELIEF

Name of organisation:

Contact Address:

Postcode:

Address that your application relates to:

Account Number:

Which relief is being claimed (please tick all that apply)

80% Mandatory Rate Relief: (Registered Charities /Exempt Organisations)	<input type="checkbox"/>
80% Mandatory Rate Relief: (Registered Community Amateur Sports Clubs)	<input type="checkbox"/>
Discretionary Rate Relief:	<input type="checkbox"/>

What is the property used for?

IF YOU ARE APPLYING FOR MANDATORY RELIEF:

Please supply your registration number

Is the property used wholly or mainly for charitable purposes? Yes No

IF YOU ARE APPLYING FOR DISCRETIONARY RELIEF:

Is membership open to all sections of the community? Yes No

Does the organisation provide training or education for its members? Yes No

Are the facilities made available to persons other than members e.g. schools? Yes No

Does the Organisation run a bar on any of its premises? Yes No

Is the membership drawn mainly from the local community? Yes No

Is the organisation established or conducted for profit? Yes No

Is the organisation a member of any local or national body? Yes No

If yes, which body?

What are the level of fee's Is this annual, monthly or per session?

Please provide up to date annual accounts or financial statement, a copy of the organisations constitution or set of rules, latest annual report (if your organisation has one)

Name of contact person:	Telephone number:	
Email Address:		
Signed:	Capacity:	Date:

I certify that to the best of my knowledge, the above information is correct and I undertake to advise the council of any change in circumstances that may affect the organisation's eligibility for relief.

Explanatory Notes

Charitable Rate Relief

This application form can be used in order to claim Rate Relief under Sections 43 / 47 of the Local Government Finance Act (LGFA) 1988 and/or under Section 64 of the Local Government Act (LGA) 2003.

Please Note:

- Registered charities and certain other organisations exempt from registration are entitled to 80% Mandatory Rate Relief under Section 43 of the 1988 LGFA, as are Community Amateur Sports Clubs under Section 64 of the 2003 LGA. In both cases, the organisation may also claim up to 20% additional Discretionary Rate Relief under Section 47 of the 1988 LGFA.
- Other non-profit making organisations may make a claim for Discretionary Rate Relief only (of which up to 100% can be awarded), under Section 47 of the 1988 LGFA.
- Any information that you supply in support of a claim for Discretionary Rate Relief should accompany your application.

Your application, when received, will be attended to as soon as possible, and you will be notified of the decision. In the meantime, you should commence payment of your Rate instalments as indicated at the foot of your current bill.

Please send your application, together with enclosures, to:

South Tyneside Council

**Fao – The Business Rates Team
Hawthorne House
Rolling Mill Road
Viking Industrial Park
Jarrow
NE32 3DP**

Telephone: 0191 4244299
Email: nndr@southtyneside.gov.uk