

Forward Plan December 2024 to March 2025

Report Title	Nature of the Decision to be made	Is the Decision a Key Decision	Is the report or part of it confidential or containing exempt information?	Date decision to be taken and who by (Cabinet or Council)	Consultees/ Consultation Process	Background documents/ Information available to the decision-maker	The Contact Officer's name, telephone number and e-mail address
Jarrow Hall – Roofing Project	Appointment of Contractor	Yes	Yes	<p>Delegated Powers used on the basis of urgency pursuant to Paragraph 18, Section 1 of the scheme of delegation</p> <p>Decision made by Director of Place Strategy in consultation with the Leader and Deputy Leader, the Chair of Overview and Scrutiny was</p>	NA	NA	<p>Stuart Wright and Phil Dixon Stuart.wright@southtyneside.gov.uk Phil.dixon@southtyneside.gov.uk</p>

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				consulted on this decision 6 September 2024			
Appointment of contractors for Children's Residential Homes and Assessment Centre	Appointment of contractors to undertake remaining works on two Childrens Residential Homes (Grant St and Hebburn New Town) and one Childrens Assessment Centre (Seton / Fox Avenue) following previous contractor entering administration Value of contracts will exceed £250,000	Yes The Chief Executive has agreed that the call-in procedure will not operate for this matter due to urgency	Yes	Delegation on the basis of urgency Decision made by Chief Executive and Director of Childrens Services Date of decision to be confirmed (following tender process)	Leader of South Tyneside Council and Deputy Leader of South Tyneside Council	The full value of the contracts, as well as previous budgets/cost estimates will be made available to decision-makers following tender process.	Phil Dixon 0191 4244 7661 phil.dixon@southtyneside.gov.uk
Transfer of Services – South Tyneside Homes to South Tyneside Council	No decision – to note only. This report will provide a position statement and assurance around the services that have been transferred across to South Tyneside Council.	No	No	Cabinet 27 November 2024	The Leader and the Leader Member for Housing and Community Safety will be consulted in relation to this matter.	NA	Nicola Robason Director of Governance and Corporate Affairs 0191 4247186 Nicola.robason@southtyneside.gov.uk

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Middlefields Masterplan – Appointment of Contractor	Whether or not to appoint a contractor to undertake works relating to the Middlefields Masterplan	Yes	Yes	Cabinet 27 November 2024	Various planning applications linked to the proposed works have been undertaken	NA	Phil Dixon 07717791747 Phil.dixon@southtyneside.ov.uk
Procurement Pipeline – Forward Plan November 2024	This report sets out to inform all procurement activity to be undertaken from November 2024 up to May 2025, which carries a contract value of £350,000 or over, in line with the “Procurement Procedure Rules” set out within the Constitution.	No	No	Cabinet 27 November 2024	Lead Member of Governance, Finance and Corporate Services	NA	Peter Lawton, 0191 424 7712, peter.lawton@southtyneside.gov.uk
Contract Award for Adult Advocacy Provision	Executive approval to commence a procurement exercise for a new advocacy service for adults	Yes	No	Cabinet 27 November 2024	The proposed service model was developed via a co-production exercise involving users, providers and professionals	Equality Check - \\stc.local\Legacy\nas2\Adult Social Care South Shields\Commissioning Team\TRANSFORMATIONAL\3rd Sector\Advocacy\Advocacy Remodel 2023\Equality Check https://southtyneside.gov.uk/article/15964/The-South-Tyneside-Vision-	Michael Campbell, Strategic Commissioning Manager. michael.campbell@southtyneside.gov.uk Tel: 07483 387409

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						Ambitions-and-Strategy https://publications.southtyneside.gov.uk/strategies/adult-social-care-strategy/	
Westoe Educational Charity Annual Accounts 2023/24	Approval of Annual Accounts	No	No	Cabinet 27 November 2024	NA	Finance Team Files	Ian Burden ian.burden@southtyneside.gov.uk
Homelessness Review	To note the review – no decision needed	No	No	Cabinet 27 November 2024	Internal Consultation – STH, Adult Social Care, Children’s Services, Public Health, Safeguarding, Housing and Environment Scrutiny Committee External Consultation – Current Accommodation and support providers, homelessness charities, neighbouring authorities and Public consultation	NA	Anna Milner Senior Manager – Housing Strategy and Regulation anna.milner@southtyneside.gov.uk
Treasury Management Mid Year Review - 30 th September 2024	There is a requirement to report quarterly to the	No	No	Cabinet 27 November & Council 23	NA	Treasury Management File	Paul McCann, 0191 424 7111,

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	Executive on Treasury Management activity and on the exercise of delegated powers. This report is for up to 30 th September			January 2025			paul.mccann@southtyneside.gov.uk
Out North East Pride Report	No decision – to note only. This report will update Members on the local Pride programme of events over the summer	No	No	Council 28 November 2024	The Leader Member for Housing and Community Safety will be consulted in relation to this matter.	EDIB Strategy	Nicola Robason Director of Governance and Corporate Affairs 0191 4247186 Nicola.robason@southtyneside.gov.uk
School Attendance (Pupil Registration) (England) Regulations 2024: Statutory Guidance and Code of Conduct for Penalty Notices	To agree to implement the new regulations and statutory guidance on school attendance accordingly, including revisions to the Code of Conduct for Penalty Notices	Yes	Yes	Council 28 November 2024	Consultation has been held with schools and the implications of the Code of Conduct have been communicated with parents	School Attendance (Pupil Registration) (England) Regulations 2024 South Tyneside Code of Conduct for issuing Penalty Notices	Beverley Scanlon Beverley.scanlon@southtyneside.gov.uk 0191 424 7697
Annual Report 2023/2024 from the Independent Chair of Standards Committee	For information. Borough Council are asked to note the Report from the Independent Chair of Standards Committee	No	No	Council 28 November 2024	NA	Standards Committee (August 2023 – August 2024) Committee - South Tyneside Council Committee - South Tyneside Council	Nicola Robason, Director - Governance and Corporate Affairs , 01914247186, Nicola.robason@southtyneside.gov.uk
Principal Social Worker Annual Report	Members are asked to note annual report and work associated	No	No	Council 28 November 2024	Not applicable	N/A	Vicki Pattinson

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	with the role of the Principal Social Worker for Adult Social Care and the Priorities for the forthcoming Year.						Vicki.pattinson@southtyneside.gov.uk 0191 424 4749
Sustainable South Tyneside – Annual Update 2024	Members are asked to note the information contained within this report in relation to emission reductions and delivery activities supporting the Council's target of carbon neutrality by 2030	Yes	No	Council 28 November 2024	Lead Member for Neighborhoods and Climate Change	South Tyneside Council's Climate Change strategy and action plan - Sustainable South Tyneside (2020-2025)	Laura Turvey, Senior Manager – Sustainability Ext 7921 Laura.turvey@southtyneside.gov.uk
Domestic Abuse Annual Report	The Council are asked to endorse the report.	No	No	Council 28 November 2024	No formal consultation required. Lead Member, Public Health leadership team have been briefed. Internal and external partners have contributed to the report where relevant.	Health and Wellbeing Strategy - South Tyneside Council South Tyneside Domestic Abuse Strategy - South Tyneside Council JSNAA: Domestic Abuse	Paula Phillips. 0191 424 6441 Paula.phillips@southtyneside.gov.uk Julie Connaughton 0191 424 6520 Julie.connaughton@southtyneside.gov.uk
Armed Forces Covenant Annual Update	Council is asked to note the progress made over the preceding 12 months to support the Armed Forces Covenant	No	No	Council 28 November 2024	The cross-sector Armed Forces Forum are consulted throughout the year on work to support the Covenant	Council Constitution page 13	Hayley Page Corporate Lead Engagement, Comms & Support Services Hayley.johnson@southtyneside.gov.uk

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							0191 424 7014
Residential Property Acquisitions Policy	To approve the draft policy	Yes	No	Council 28 November 2024	Internal Consultation – legal, Adult Social Care, Children’s Services, Finance, Housing & Environment Scrutiny Committee	NA	Anna Milner Senior Manager – Housing Strategy and Regulation anna.milner@southtyneside.gov.uk
IT Hardware & Peripherals Framework	Approval of Framework award	Yes	Yes	Cabinet 8 January 2025	NA	NA	Dave Slater dave.slater@southtyneside.gov.uk
The award of Fire Door Alterations Programme Contract	To decide whether to award the contract to the first ranked tenderer	Yes	Yes	Cabinet 8 January 2025	Consultation will be carried out with the residents of each building in turn to agree the best way to deliver the works with the least disruption to the building users	There are no background documents, this is in response to regulation	Mr Simon Mercer 07776215593 Simon.mercer@southtyneside.gov.uk
Stronger Shores Project delivery update	To approve increases to funding partner agreements	Yes	Yes	Cabinet 8 January 2025	Legal and Procurement Service Stronger Shores Partnership Board members have signed off		Michelle Hogg 01914247651 michelle.hogg@southtyneside.gov.uk
Council Budget Monitoring – April to September 2024	This budget monitoring report forms part of our regular quarterly cycle in relation to financial management.	Yes	No	Cabinet 8 January 2025	NA	None	Alan Foster, 0191 424 6807, alan.foster@southtyneside.gov.uk

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Contract Award for Finance and Procurement Solution	To award contract for replacement system	Yes	Yes	Cabinet 8 January 2025	Consultation with range of system users to inform tender specification	NA	Stuart Reid, 0191 424 7765, stuart.reid@southtyneside.gov.uk
Corporate Complaints, Compliments and Comments Policy 2024	To approve the Council's updated Complaints, Compliments and Comments Policy	No	No	Council 23 January 2025	Draft policy has been consulted with the Council's Standards Committee	Draft policy will be included with papers. Local Government Ombudsman Complaint Code: <u>Complaint Handling Code - Local Government and Social Care Ombudsman</u>	Neil Purvis, (0191) 424 7039 neil.purvis@southtyneside.gov.uk
Council Tax Reduction Scheme 2025/26	This report outlines the proposed Council Tax Reduction Scheme (CTRS) to apply from 1 st April 2025	Yes	Yes	Council 23 January 2025	NA	NA	Stuart Reid, 424 7765, Stuart.reid@southtyneside.gov.uk
Report of the Chair and Vice Chair of the Audit Committee	For information	No	No	Council 23 January 2025	Chair of Audit Cttee	NA	John Gettins, 0191 424 7064 john.gettins@southtyneside.gov.uk
Child Poverty Strategy	For Full Council to agree a strategy to tackle Child Poverty (following agreement of the Anti-Poverty Strategy in March 2024)	Yes	No	Cabinet 19 February 2025 & Council 20 March 2025	Consultation taking place with key stakeholders, including Poverty Group and South Tyneside Youth Council	TBC	Rory Sherwood-Parkin rory.sherwood-parkin@southtyneside.gov.uk
South Tyneside Pledge	For information	No	No	Cabinet 19 February 2025 &	Consultation taking with key stakeholders,	TBC	Rory Sherwood-Parkin rory.sherwood-parkin@southtyneside.gov.uk

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				Council 20 March 2025	including members of the Pledge and Council teams		parkin@southtyneside.gov.uk
Pupil Admission Arrangements for Primary and Secondary Schools – September 2026	To agree the pupil admissions arrangements for the academic year 2026/2027	Yes	No	Cabinet 19 February 2025	Admissions Authorities from neighbouring LA's, Voluntary aided and Community Schools, Trust Schools and Academies	See appendices to reports	Stuart Easingwood
Recommissioning of the 0-19 Service Following the 1 Year Extension to Monitor the 5-19 Service	Whether to recommission the 0-19 service from 2025 onwards	Yes	No	Cabinet 19 March 2025	Consultation about the service took place with young people, teachers and service staff themselves in 2023		Claire Mawson claire.mawson@southtyneside.gov.uk (0191) 424 6455 Paula Phillips Paula.phillips@southtyneside.gov.uk (0191 424 6441)
Recommissioning of Adult Drug & Alcohol Recovery Service	Approval of new contract.	Yes	Yes	Cabinet 19 March 2025	Consultation will be held with both Internal & external partners, providers and service users on any proposed model of the service. Partnerships will include Substance misuse Partnership, South Tyneside Alcohol Alliance, Mental	<u>From harm to hope: A 10-year drugs plan to cut crime and save lives - GOV.UK</u> (www.gov.uk) <u>Alcohol Harm Reduction Strategy - South Tyneside Council</u> <u>Health and Wellbeing Strategy - South Tyneside Council</u>	Paula Phillips 0191424 6441 Paula.phillips@southtyneside.gov.uk Julie Connaughton 0191 424 6520 Julie.connaughton@southtyneside.gov.uk

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					Health Alliance, Children's & Adult's Safeguarding	<u>South Tyneside Council Community Safety Partnership Plan 2021-24</u>	
Access and Egress Solutions	Approve the contract award	Yes	Yes	Cabinet 19 March 2025	Nikki Carter/Cllr Ruth Berkley Lead Member Adults, Health and Independence	Procurement exercise in progress, Cabinet report to follow	Chris Taylor chris.taylor@southtyneside.gov.uk
Stop Smoking Service Expansion and Vapes – One Year on	A review of the Stop Smoking Service and how the distribution of vapes is having an impact on smoking rates and service engagement	Yes	No	Council 20 March 2025	Potential to gather feedback from providers about how the updated service and vape option is going		Ellie Forrester, ellie.forrester@southtyneside.gov.uk 0191 424 6552
Oral Health Workplan	Agreement/discussion on key objectives to be included in the Oral Health Workplan	Yes	No	Council 20 March 2025	Plans to consult with the Oral Health Promotion Team and partners that might be affected by proposed changes		Ellie Forrester, ellie.forrester@southtyneside.gov.uk 0191 424 6552
Refresh of the Alcohol Strategy	Alcohol Strategy to be adopted by Council.	No	No	Council 20 March 2025	A range of stakeholders will be consulted as part of the strategy development, this will include (but not limited to) individuals with lived experience, Living Well	NA	Robyn Bullock 0191 424 6560 RobynBullock2@southtyneside.gov.uk

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					<p>Alliance, HealthNet (VCS partners), South Tyneside's Alcohol Alliance and Scrutiny.</p> <p>The Alcohol Strategy will be fed through Governance including PHLT, PHLMB, Adult Safeguarding, HWB Scrutiny and Cabinet.</p>		
Disaster Recovery Solution <i>Deferred</i>	Approval of contract award	Yes	Yes	Cabinet 27 November 2024	NA	NA	Dave Slater, 0191 424 7765, dave.slater@southtyneside.gov.uk