

Forward Plan September 2024 to November 2024

Report Title	Nature of the Decision to be made	Is the Decision a Key Decision	Is the report or part of it confidential or containing exempt information?	Date decision to be taken and who by (Cabinet or Council)	Consultees/ Consultation Process	Background documents/ Information available to the decision-maker	The Contact Officer's name, telephone number and e-mail address
Jarrow Hall – Roofing Project	Appointment of Contractor	Yes	Yes	<p>Delegated Powers used on the basis of urgency pursuant to Paragraph 18, Section 1 of the scheme of delegation</p> <p>Decision made by Director of Place Strategy in consultation wit the Leader and Deputy Leader, the Chair of Overview and Scrutiny was</p>	NA	NA	<p>Stuart Wright and Phil Dixon Stuart.wright@southtyneside.gov.uk Phil.dixon@southtyneside.gov.uk</p>

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				consulted on this decision 6 September 2024			
				Cabinet 27 August 2024 and Council 5 September 2024			
Appointment of contractors for Children's Residential Homes and Assessment Centre	Appointment of contractors to undertake remaining works on two Childrens Residential Homes (Grant St and Hebburn New Town) and one Childrens Assessment Centre (Seton / Fox Avenue) following previous contractor entering administration Value of contracts will exceed £250,000	Yes The Chief Executive has agreed that the call-in procedure will not operate for this matter due to urgency	Yes	Delegation on the basis of urgency Decision made by Chief Executive and Director of Childrens Services Date of decision to be confirmed (following tender process)	Leader of South Tyneside Council and Deputy Leader of South Tyneside Council	The full value of the contracts, as well as previous budgets/cost estimates will be made available to decision-makers following tender process.	Phil Dixon 0191 4244 7661 phil.dixon@southtyneside.gov.uk
South Tyneside Local Plan	To endorse the submission of the Publication draft Local Plan for	Yes	No	Cabinet 27 August 2024 and Council 5	Two formal stages of consultation have been undertaken. Regulation 18	Publication draft Local Plan and supporting evidence base:	Andrew Inch, 07757697831, andrew.inch@southtyneside.gov.uk

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	Examination in Public			September 2024	stage took place from 20 June 2022 to 14 August 2022 and Regulation 19 stage from 15 January 2024 to 3 March 2024.	Key documents - South Tyneside Council Evidence papers - South Tyneside Council	
Internal Audit Annual Report 2023/24	This report is for information only having previously been considered by Audit Committee who are responsible for this under the Constitution.	No	Yes	Cabinet 4 September 2024	NA	None – include as appendix to report	John Gettins, Assurance and Risk Manager, 0191 424 7064, john.gettins@southtyneside.gov.uk
Modern Workplace Programme – Appointment of contractor	Whether or not to award a contract to undertake works to South Shields Town Hall, including Customer Services.	Yes	Yes	Cabinet 4 September 2024	Significant internal officer and member consultation in relation to the proposed plans	NA	Phil Dixon 0191 424 7661 Phil.dixon@southtyneside.gov.uk
Treasury Management Quarterly Report – 30 th June 2024	There is a requirement to report quarterly to the Executive on Treasury Management activity and on the exercise of delegated powers. This report is for the quarter ended 30 th June 2024	No	No	Cabinet 4 September 2024	NA	Treasury Management File	Paul McCann, 0191 424 7111, paul.mccann@southtyneside.gov.uk
Award of the NEPO 513 Legal Services Framework	Whether to approve the award of the Legal Services Framework	Yes	Yes	Cabinet 4 September 2024	NEPO has consulted with member authorities and	Legal Framework Contract Strategy Document & NEPO	John Rumney, 0191 424 7267 john.rumney@southtyneside.gov.uk

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	Agreement and delegate authority to the Director of Governance & Corporate Affairs to award individual call-off agreements as they are required.				prospective suppliers.	513 Outcomes Report	
Northumbria Safer Roads Partnership	Enter the new regional partnership to have a road safety partnership involving the local authorities and the Police.	Yes	Yes	Cabinet 4 September 2024	Lead member discussions on progress of the new partnership. There will be publicity campaigns and engagement opportunities throughout the lifespan of the new partnership	Road Traffic Act 1988 'Charging for driver re-training courses' within Home Office policy paper, updated August 2022	Paul Fleming paul.fleming@southtyneside.gov.uk
Biodiversity Net Gain - Delivery	Consider the short term BNG options outlined in the report and make a decision on how to proceed and provide appropriate authorisations to allow this to proceed.	Yes	Yes	Cabinet 4 September 2024	Lead Member for Neighborhoods and Climate Change. Joint Climate Change Ecological Emergency Members Working Group. Meeting to be held on 12 th August 2024.		Laura Turvey, Senior Manager – Sustainability Ext 7921 Laura.turvey@southtyneside.gov.uk
CivicaPay Contract Renewal	Approval of contract award	Yes	Yes	Cabinet 4 September 2024	NA	NA	Dave Slater, 0191 424 7765, dave.slater@southtyneside.gov.uk

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<p>Modern Slavery Transparency Statement 2024</p>	<p>Cabinet asked to review and endorse Modern Slavery Transparency Statement 2024 for publication on the website to ensure continued compliance with s54 of the Modern Slavery Act 2015</p>	<p>No</p>	<p>No</p>	<p>Council 5 September 2024</p>	<p>Reviewed by the Modern Slavery Coordination Group in May 2024.</p>	<p>Modern Slavery Strategy 2022-240: https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwjBgbyao6uHAXWHQkEAHXCsCsgQFnoECBIQAQ&url=https%3A%2F%2Fportal.southtyneshire.info%2Fcmis5images%2FgetCommitteeDocument.aspx%3Fid%3DT01gD265549T01gD27&usq=AOvVaw3YxIFSqYiz3uZ2mzrg9Kpy&opi=89978449</p>	<p>Aisling Crane-Bell, 01914247003, aisling.crane@southtyneshire.gov.uk</p>
<p>Treasury Management Annual Report</p>	<p>The Director of Business and Resources is required to submit an annual report on Treasury Management activities to Council in order to comply with the Chartered Institute of Public Finance and Accountancy Code of Practice on Treasury Management.</p>	<p>No</p>	<p>No</p>	<p>Cabinet 7th August and Council 5th September 2024</p>	<p>NA</p>	<p>Treasury Management File</p>	<p>Paul McCann, 0191 424 7111, paul.mccann@southtyneshire.gov.uk</p>

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<p>Review of Public Protection Enforcement Policies</p>	<p>To seek Council approval for an updated General Enforcement Policy for the Council's Public Protection Services and the introduction of several supplementary service-specific enforcement policies</p>	<p>No</p>	<p>No</p>	<p>Council 5 September 2024</p>	<p>Our Place Scrutiny Committee on 13/06/24</p>	<p>Regulatory Enforcement and Sanctions Act 2008</p> <p>The Regulators' Code</p> <p>The Legislative and Regulatory Reform Act 2006</p> <p>Private Sector Housing Civil Penalties Policy April 2019 1.pdf (southtyneside.gov.uk)</p> <p>Tenancy Fees Act - Statutory guidance for enforcement authorities.pdf (publishing.service.gov.uk)</p> <p>Mandatory client money protection: enforcement guidance for local authorities - GOV.UK (www.gov.uk)</p> <p>Regulator of Social Housing - Neighbourhood and</p>	<p>James Maughan - Senior Manager, Public Protection</p> <p>James.maughan@southtyneside.gov.uk</p> <p>Tel: 0191 424 7894</p>
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						Community Standard	
Report to Appoint Independent Representatives to Scrutiny Committees	Decision required to appoint Independent Representatives to Council Scrutiny Committees (subject to successful interview process in advance)	No	No	Council 5 September 2024 (subject to successful interview process in advance)	Constitution Committee will be consulted in advance	Full Council Report from Constitution Committee re: update to Constitution. 14 May 2024	Nicola Robason 0191 424 7050 nicola.robason@southtyneside.gov.uk
Report to Appoint the Membership of Committees of the Council	For Full Council to appoint membership of the Committees of the Council in line with the political balance of the Council	No	No	Council 5 September 2024	Affected Members and Full Council	Full Council Paper re: Appointments / Political Balance 14 May 2024	Nicola Robason 0191 424 7050 nicola.robason@southtyneside.gov.uk
Influencing Strategy	For Full Council to receive an update on the Council's approach to raising the profile of South Tyneside amongst key influencers.	No	No	Council 5 September 2024		Influencing Strategy Update Report provided to Cabinet in September 2023.	Rory Sherwood-Parkin, Corporate Lead for Policy & Insight, rory.sherwood-parkin@southtyneside.gov.uk , <u>07812 514 191</u>
Council Budget Monitoring – April to June 2024	This budget monitoring report forms part of our regular quarterly cycle in relation to financial management.	Yes	No	Cabinet 2 October 2024	NA	None	Alan Foster, 0191 424 6807, alan.foster@southtyneside.gov.uk

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Scrutiny Commission on Tackling Graffiti in South Tyneside	Members are asked to consider the scrutiny report from the Our Place Scrutiny Committee, including the recommendations the Committee has made.	No	No	Cabinet 2 October 2024	Place Select Scrutiny Committee (2023/24) Council Employees	NA	Jonathan Lunness Jonathan.lunness@southtyneside.gov.uk 0191 424 7536
South Tyneside Performance Update Quarter 1 / End of June 2024-2025	For information / Cabinet are asked to note the performance update for the quarter ending 30th June 2024	No	No	Cabinet 2 October 2024	NA	South Tyneside Council Vision and Strategy - www.southtyneside.gov.uk/vision	Holly Bainbridge, Corporate Lead - Performance and Change Management, 01914247350, holly.bainbridge@southtyneside.gov.uk
Proposal to establish permanent SEND Resource Provision at West Boldon Primary School	Cabinet are asked to approve the publication of the Statutory Proposal to establish a permanent additional resource provision (ARB) at West Boldon Primary School	Yes	No	Cabinet 2 October 2024	Statutory consultation as per school organisation regulations	DfE Statutory Guidance: Making Significant Changes (prescribed alterations) to maintained schools	Beverley Scanlon Beverley.scanlon@southtyneside.gov.uk
First Homes – Interim Policy	Decision on amending the current policy to increase the level of discount within higher value villages areas of Cleadon, East Boldon and Whitburn	Yes	No	Council 17 October 2024	Consultation with Neighbourhood Forums and internally with relevant officers	Amended Policy Viability Assessment from Local Plan analysis	Anna Milner 07526532305 Anna.Milner@southtyneside.gov.uk

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Report to update the Council Constitution with regards to transfer of housing services from South Tyneside Homes to the Council	Decision required to update the Constitution in readiness for transition on 1 November 2024	No	No	Council 17 October 2024	Constitution Committee will be consulted in advance	All relevant Policy documents together with information on Scheme of Delegations and Proper Officers will be provided.	Nicola Robason 0191 424 7050 nicola.robason@southtyneside.gov.uk
Launch of the Loneliness and Isolation Strategy and JSNAA	Full Council to approve the strategy, and support the launch and implementation	Yes	No	Council 17 October 2024	A number of partners including council, NHS and voluntary sector organisations have been involved in the coproduction of the strategy	Copy of Strategy once finalized Copy of the JSNAA	Christina Hardy 0191 424 6794 Christina.hardy@southtyneside.gov.uk
Principal Social Worker Annual Report	Members are asked to note annual report and work associated with the role of the Principal Social Worker for Adult Social Care and the Priorities for the forthcoming Year.	No	No	Council 17 October 2024	Not applicable	N/A	Vicki Pattinson Vicki.pattinson@southtyneside.gov.uk 0191 424 4749
Sustainable South Tyneside – Annual Update 2024	Members are asked to note the information contained within this report in relation to emission reductions and delivery activities supporting the Council's target of carbon neutrality by 2030	Yes	No	Council 17 October 2024	Lead Member for Neighborhoods and Climate Change	South Tyneside Council's Climate Change strategy and action plan - Sustainable South Tyneside (2020-2025)	Laura Turvey, Senior Manager – Sustainability Ext 7921 Laura.turvey@southtyneside.gov.uk

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Highways Asset Management Software	To make a Direct award of contract to supply highways asset management software	Yes	Yes	Cabinet 30 October 2024	NA	NA	Dave Carr (Highways) dave.carr@southtyneside.gov.uk
Disaster Recovery Solution	Approval of contract award	Yes	Yes	Cabinet 30 October 2024	NA	NA	Dave Slater, 0191 424 7765, dave.slater@southtyneside.gov.uk
Crowdstrike Contract Renewal	Approval of contract award	Yes	Yes	Cabinet 30 October 2024	NA	NA	Dave Slater, 0191 424 7765, dave.slater@southtyneside.gov.uk
Domestic Abuse Strategy Refresh & Update of JSNAA	The Council are asked to endorse the strategy and JSNAA.	No	No	Cabinet 30 October 2024	No formal consultation required. Lead Member, Public Health leadership team have been briefed. Internal and external partners have contributed to the reports where relevant. The Strategy and JSNAA that Council agree to it being published in Jan 2025 as per the duty within the Domestic Abuse Act.	Health and Wellbeing Strategy - South Tyneside Council South Tyneside Domestic Abuse Strategy - South Tyneside Council JSNAA: Domestic Abuse	Paula Phillips. 0191 424 6441 Paula.phillips@southtyneside.gov.uk Julie Connaughton 0191 424 6520 Julie.connaughton@southtyneside.gov.uk
Child Poverty Strategy	For Full Council to agree a strategy to tackle Child Poverty	Yes	No	Cabinet 27 November 2024 &		Summary output from the Child	Rory Sherwood-Parkin rory.sherwood-

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	(following agreement of the Anti-Poverty Strategy in March 2024)			Council 23 January 2024		Poverty Summit Sep 24	parkin@southtyneside.gov.uk
South Tyneside Pledge	For Full Council to receive an update on the progress, and future development, of the South Tyneside Pledge.	Yes	No	Cabinet 27 November 2024 & Council 23 January 2024	Over 250 organisations in the borough have signed up to the South Tyneside Pledge which is a partnership initiative	South Tyneside Pledge website: www.investsouthtyneside.com	Rory Sherwood-Parkin rory.sherwood-parkin@southtyneside.gov.uk
Anti-Social Behaviour Policy	To recommend the approced to ASB enforcement within the policy and agree a 3 yearly review cycle	Yes	No	Council 24 November 2024	Our place Scrutiny Committee Sept 24		James Maughan James.Maughan@southtyneside.gov.uk 424 7894 Sandra McGurk Sandra.McGurk@southtynesidehomes.org.uk 424 7814
Recommissioning of the 0-19 Service Following the 1 Year Extension to Monitor the 5-19 Service	Whether to recommission the 0-19 service from 2025 onwards	Yes	No	Cabinet 19 March 2025	Consultation about the service took place with young people, teachers and service staff themselves in 2023		Claire Mawson claire.mawson@southtyneside.gov.uk (0191) 424 6455 Paula Phillips Paula.phillips@southtyneside.gov.uk (0191) 424 6441
Stop Smoking Service Expansion and Vapes – One Year on	A review of the Stop Smoking Service and how the distribution of vapes is having an impact on smoking	Yes	No	Council 20 March 2025	Potential to gather feedback from providers about how the updated service and vape option is going		Ellie Forrester, ellie.forrester@southtyneside.gov.uk 0191 424 6552

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	rates and service engagement						
Oral Health Workplan	Agreement/discussion on key objectives to be included in the Oral Health Workplan	Yes	No	Council 20 March 2025	Plans to consult with the Oral Health Promotion Team and partners that might be affected by proposed changes		Ellie Forrester, ellie.forrester@southtyneside.gov.uk 0191 424 6552
Corporate Complaints, Compliments and Comments Policy 2024	To approve the Council's updated Complaints, Compliments and Comments Policy	No	No	Council 5 September 2024 (this item has been deferred)	Draft policy has been consulted with the Council's Standards Committee	Draft policy will be included with papers. Local Government Ombudsman Complaint Code: Complaint Handling Code - Local Government and Social Care Ombudsman	Neil Purvis, (0191) 424 7039 neil.purvis@southtyneside.gov.uk
Contract Award for Adult Advocacy Provision	Agree to tender exercise and contract award	Yes	No	deferred	Service model has been fully co-produced	https://southtyneside.gov.uk/article/15964/The-South-Tyneside-Vision-Ambitions-and-Strategy https://publications.southtyneside.gov.uk/strategies/adult-social-care-strategy/	Michael Campbell Michael.campbell@southtyneside.gov.uk 07483 387409

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Jarrow Hall Roofing Project

The Chair of the Overview and Scrutiny Committee was given notice that this decision was to be made under delegated powers used on the basis of urgency pursuant to Part C Responsibility for Functions, Section 1 of the Scheme of Delegation, Paragraph 18 on 2 September 2024.

The decision was to be made by the Director of Place Strategy in consultation with the Leader and Deputy Leader in respect of the contract for the Jarrow Hall Roofing Project.