



Please submit to: pep.documentation@southtyneside.gov.uk - Any queries, please contact: shelly.wold@southtyneside.gov.uk

PERSONAL DETAILS
Table with fields: First Name, Surname, Also known as, Age in Months, CLA Start Date, UPN, School/College, School/College Tel, LAC Designated Teacher, Social Worker, Tel No, Name of Carer, Current Address, Legal Status, Date of LAC review.

Present at the Meeting (Tick if in attendance):
Table with rows: Young Person, Carer/Keyworker, Social Worker, Designated Teacher, Other, Date of Meeting. Includes Print Name column.

Attendance and Exclusion (Please attach attendance certificate):
Table with rows: Current Attendance (%), Exclusions, At risk of permanent exclusion?, No. of suspensions, Interventions to prevent exclusions, Comments.

SEN - Additional Needs:
Table with rows: Special Education Needs identified?, Support, Date of next annual review, Educational Psychologist referral made by school?, Other Agencies. Includes Nature of SEN, if any (Tick all that apply): Type, Range (1-7).

ACADEMIC

Prior Attainment:	Reading:	SPAG:	Maths:
KS2 Raw Score			

Prior Attainment - Year 11:	Qualification Level	Current Level (1-9)	KS5 Predicted end grade (1-9)
These are the subjects I'm studying now			

CAREERS

I would like to progress to:	Further study <input type="checkbox"/>	Apprenticeship <input type="checkbox"/>	Employment <input type="checkbox"/>
I would like to go to University	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Not Sure <input type="checkbox"/>
The subject I would like to study in the future is:			
The careers I am interested in are:			
I have attended a careers appointment	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
I required another careers appointment	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

WORK EXPERIENCE/VOLUNTARY WORK/EMPLOYMENT

Completed Work Experience: (Give details):
I would like Work Experience in one of the following areas:

STUDENT SHEET

Things that are going well...

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My hobbies and interests outside of school/college are...

Yes or No...?

If you are part of a team/club please name them:	I am accessing enhanced bursary	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	I have a quiet place to study at home	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	I have my own laptop	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	I use the internet at home	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	I have friends	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Enter the relevant number in box provided opposite:

- 1 - All of the time 4 - Almost never
 2 - Most of the time 5 - Never
 3 - Sometimes

I like school/college

I have good attendance

I'm always on time to school/college

I would like some help with...	How will this look...
Revision <input type="checkbox"/>	
Study skills <input type="checkbox"/>	
Attendance <input type="checkbox"/>	
Exams <input type="checkbox"/>	
This subject (specify) <input type="checkbox"/>	
Behaviour <input type="checkbox"/>	
Homework/Coursework <input type="checkbox"/>	
University/Job Applications <input type="checkbox"/>	
Other (specify) <input type="checkbox"/>	

Other things I would like to say about my education are...

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ADDITIONAL INFORMATION

Other assessment information:

Other agencies Involved:

Pastoral:

Interventions in place:

REVIEW, PLANNING, TARGETS AND PP SPEND

Review previous targets

Target	Achieved?	Progress made against target

Agree New Targets	Who will help?