

Forward Plan August to October 2023

Report Title	Nature of the Decision to be made	Is the Decision a Key Decision	Is the report or part of it confidential or containing exempt information?	Date decision to be taken and who by (Cabinet or Council)	Consultees/ Consultation Process	Background documents/ Information available to the decision-maker	The Contact Officer's name, telephone number and e-mail address
College Relocation: Pre-construction Phase	To consider funding requirement for pre-construction phase of the programme	Yes	Yes	Cabinet – 9 th August 2023		None	Paul Archibald 0191 424 7671 Paul.archibald@southtyneside.gov.uk
Domestic Abuse Commissioning Options paper	Cabinet is asked to approve the preferred commissioning option for the delivery of domestic abuse services across South Tyneside.	Yes	Yes Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information). Paragraph 4: Information relating to any consultations or negotiations, or contemplated consultations or negotiations,	Cabinet – 9 August 2023	Consultation has occurred with CLT. Lead Member for Adults, Health, and Wellbeing Lead Member for Children and Families Social Care	South Tyneside Domestic Abuse Strategy - South Tyneside Council JSNAA for Domestic Abuse	Paula Phillips 0191 4246441 Paula.phillips@southtyneside.gov.uk

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			with trades unions and/or employees				
Adult Social Care Transport Policy	Approval of ASC transport Policy sought	Yes	No	Cabinet – 9 August 2023	Internal with Children and Education colleagues	Policy attached to report	Peter Hunter 7069 Peter.hunter@southtyneside.gov.uk
Poverty Group Update and Cost of Living Response	To note an update on the work of the South Tyneside Poverty Group and the Partnership's response to the cost of living crisis, following previous updates to Full Council in November 2022 and March 2023.	No	No	Cabinet – 9 August 2023 Council – 7 September 2023	Consultation has taken place with the Poverty Group, key partners and Lead Members.	N/A	Rory Sherwood-Parkin Corporate Lead – Policy & Insight Rory.sherwood-parkin@southtyneside.gov.uk 07812 514 191
Treasury Management Annual Report 2022/23	The Director of Business and Resources is required to submit an annual report on Treasury Management activities to Council in order to comply with the Chartered Institute of Public Finance and Accountancy Code of Practice on Treasury Management.	No	No	Cabinet – 9 August 2023 Council – 7 September 2023	N/A	Treasury Management File	Paul McCann 0191 424 6545 paul.mccann@southtyneside.gov.uk

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Modern Workplace Programme – Information Governance	This report sets out a proposal to invest in a radical overhaul and improvement of the Council's records management arrangements using the facilities and tools available through the Microsoft 365 technology suite.	yes	No	Cabinet – 9 August 2023	Engagement with all services through the Programme	None	Stuart Reid, 0191 424 7765, stuart.reid@southtyneside.gov.uk
Award of contract for the Museum Estates and Development Fund (MEND) scheme of works to South Shields Museum and Art Gallery	Whether or not to appoint a contractor, following a full procurement process, to undertake the necessary works	Yes	Yes Exempt information Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Cabinet – 9 August 2023	Lead Member Senior Council Officers (via Leadership Team / CDG)	NA	Phil Dixon phil.dixon@southtyneside.gov.uk 07717791747
Award of Contract for Lead Consultant and associated Design Team for the Middlefields Masterplan	Whether or not to appoint a contractor, following a full procurement process, to undertake the necessary works	Yes	Yes Exempt information Paragraph 3: Information relating to the financial or business affairs of any particular person (including the	Cabinet – 9 August 2023	Lead Member Senior Council Officers (via Leadership Team / CDG)	NA	Phil Dixon phil.dixon@southtyneside.gov.uk 07717791747

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			authority holding that information).				
Council Spend on Civic and Mayoral Hospitality	Information Item	No	No	Council – 7 September 2023	Constitution Committee consulted	The Council Constitution	Hayley Johnson Corporate Lead Officer, Engagement, Communication and Support Services Hayley.johnson@southtyneside.gov.uk Ext 7014
NE Fostering Pathfinder and Mockingbird	This is an update on fostering recruitment including sign up to the NE regional pilot (led by Sunderland). This is also an opportunity to celebrate work done by our teams and foster carers and raise the profile and benefits of being a foster carer for STC and to encourage all staff and members to think about how we can promote this and reach out to family's friends and organisations across the Borough.	No	No	Council – 7 September 2023			Steve Reddy steve.reddy@southtyneside.gov.uk 0191 424 4667

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Report to Appoint to Current Vacant Position on Community Area Forums	Appointment of x 2 Community representatives.	No	No	Council – 7 September 2023	Cllr Bell - Lead Member (04.08.23) CDG (09.08.23) and Political Cabinet (23 August)	None	Nicola Robason – Director of Governance and Corporate Affairs Nicola.robason@southtyneside.gov.uk 0191 424 7186
Enforcement and Debt Collection for Revenue and Income and Parking	To appoint enforcement and debt collection agents to act on behalf of the Council and South Tyneside Homes.	Yes	No	Cabinet – 6 September 2023	NA	None	Stuart Reid, 0191 424 7765, Director of Business and Resources stuart.reid@southtyneside.gov.uk
Procurement of System Diagnostic	Agree the approach and sign of the procurement and contract award for the system diagnostic	Yes	Yes	Cabinet – 6 September 2023	Consultation with system partners, ICB and Sunderland City Council	None	Nikki Carter Nikki.carter@southtyneside.gov.uk Ext: 7284
Internal Audit Annual Report 2022/23	This report is for information only having previously been considered by Audit Committee who are responsible for this under the Constitution.	No	Yes - Schedule 12A Local Government Act 1972: Part 1, Paragraph 3, Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Cabinet – 6 September 2023	NA	None – include as appendix to report	Ian Pattison, Assurance and Risk Manager, 0191 424 7760, ian.pattison@southtyneside.gov.uk

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Treasury Management Quarterly Report – 30 th June 2023	There is a requirement to report quarterly to the Executive on Treasury Management activity and on the exercise of delegated powers. This report is for the quarter ended 30 th June 2023	No	No	Cabinet – 6 September 2023	NA	Treasury Management File	Paul McCann, 0191 424 6545, Head of Pensions paul.mccann@southtyneside.gov.uk
Fuel Poverty Strategy	Cabinet to agree the strategy and associated action plan as set out with the report	No	No	Cabinet – 6 September 2023	Internal and external stakeholders Lead members – Cllr Dean and Cllr Foreman	BEIS Sustainable Warmth - Protecting Vulnerable Households in England February 2021 BEIS Sustainable Warmth - Protecting Vulnerable Households in England February 2021 HM Government Cutting the cost	Anna Milner Anna.Milner@southtyneside.gov.uk 07526532305
Award of the NEPO 513 Legal Services Framework	Approve the award of the Legal Services Framework Agreement, and, delegate authority to the Director of Governance and Corporate Affairs to award individual call off agreements as they are required.	Yes	Yes Schedule 12A Local Government Act 1972: Information Procedure Rules, Paragraph 13.3 and 13.4.4 Table 1 Category 3.	Cabinet – 6 September 2023	NEPO has consulted with member authorities and prospective suppliers.	Legal Framework Contract Strategy Document NEPO513 Outcomes Report	Michelle Landels Michelle.landels@southtyneside.gov.uk

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			Business affairs of Council and tendering organisations.				
Influencing Strategy Update	This report provides an update to Cabinet on progress made on implementing the Influencing Strategy, designed to raise the profile of the borough amongst key influencers.	No	No	Cabinet - 6 September 2023 Council – 7 September 2023	Consultation on the report will take place with directorates through the Policy Group, as well as through engagement with Lead Members (from the Comms & Engagement plans).	NA	Rory Sherwood-Parkin Corporate Lead – Policy & Insight Rory.sherwood-parkin@southtyneside.gov.uk 07812 514 191
Sustainable South Tyneside – Annual Update 2023	Members are asked to note the information contained within this report in relation to emission reductions and delivery activities supporting the Council's target of carbon neutrality by 2030	Yes	No	Council - 7 September 2023	Lead Member for Neighborhoods and Climate Change	South Tyneside Council's Climate Change strategy and action plan - Sustainable South Tyneside (2020-2025)	Laura Turvey, Senior Manager – Sustainability Ext 7921 Laura.turvey@southtyneside.gov.uk
Carers Procurement	To approve procurement of young and adult carers support service.	Yes	No	Cabinet – 4 October 2023	Co-production and consultation has been held with residents, current providers, potential suppliers and practitioners and managers in social care and health	NA	Hazel Cuthbertson Tel: 0191 424 7478 Hazel.cuthbertson@southtyneside.gov.uk

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Adult Social Local Account	This report provides an overview of South Tyneside's Adult Social Care Local Account, a report that describes how ASC has support people over the financial year 22/23, identifying what has been achieved, improvements made and further areas of development.	No	No	Council – 30 November 2023	Not applicable	Not applicable	Peter Hunter peter.hunter@southtyneside.gov.uk ext: 7069
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