

Premises age verification policy



South Tyneside Council

The adoption of an age verification policy is a legal requirement under the Licensing Act 2003 (Mandatory Licensing Conditions) Order 2010 and applies to the sale and supply of alcohol from any licensed premises. However, best practice dictates that it should also be used with regard to all age restricted products including tobacco, fireworks, knives, solvents, DVDs and computer games etc.

As the Premises Licence holder(s), I have adopted the following policy in relation to the sale of alcohol at,

Name of premises:

Address of premises:

Name of Premises Licence Holder:

Name of Designated Premises Supervisor:

Any responsible person serving alcohol on the premises must;

require customers who appear to be under the age of 18 years 21 years 25 years

(please tick one according to your policy), to produce on request, before being served alcohol, identification bearing their photograph, date of birth, and a holographic mark. This can include, for example:

- A photo card driving licence
- A passport
- A proof of age card bearing the PASS hologram

For the purposes of this policy the "responsible person" is any of the following:

- the holder of a premises licence in respect of the premises;
- the named designated premises supervisor;
- an individual aged 18 or over who is authorised by the premises licence holder or designated premises supervisor to approve the sale or supply alcohol by a person under 18;

Signed:

Print Name:

Capacity: Premises Licence holder

Date:

Further Guidance

By selling alcohol to a person who is under 18 it is **YOU** that commits the offence.

The following individuals have been trained on this policy and are therefore duly authorised to act in accordance with it.

Name: Signature:

I have read and understand the requirements of this policy Date:.....

Name: Signature:

I have read and understand the requirements of this policy Date:.....

Name: Signature:

I have read and understand the requirements of this policy Date:.....

Name: Signature:

I have read and understand the requirements of this policy Date:.....

Failure to adopt such a policy is a criminal offence with a maximum fine of £20,000 and /or six months imprisonment. A copy of this document must be made available when requested by authorised officers of the Local Authority (South Tyneside Council) or a Police Licensing Officer.